



LONG MARSTON VA C of E PRIMARY SCHOOL
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Headteacher: Mrs L Whateley BSc Hons NPQH

May 2022

Dear Parents,

PAYMENTS Arbor

At Long Marston School we have recently transitioned to *Arbor*, as our Management Information System which tracks attendance, holidays, education details and offers an online payment method. This puts you, the parents, in control. You can access it at any time, track how much you have paid, what is outstanding and make payments directly to us using your debit or credit card. In school, it enables staff to access information pertaining to your child's education and eventually this system can be used for all school communications and many other aspects of our school day. You will be able to access this system via the Arbor App or the Arbor portal and will be able to view various aspects of your child's schooling as well as making payments for meals and activities.

You will soon be receiving an email direct from Arbor giving full details of where and how to access your account. You will need to create your login details within Google in the first instance and then you will be able to download the Arbor app and use accordingly. We need you to set this up by next Friday at the latest, please.

I have added a link to a video giving you an overview of Arbor below and further information about the system can be found on this link - [Arbor](#).

<https://youtu.be/kFCuC1NyH5U>

If you have any questions about this, please contact the School Office.

Yours sincerely,

Mrs L Whateley
Headteacher



"Rooted in God's love, we rejoice to learn and respond to challenge"